



Protectors of Animals, Inc.

Board Meeting – September 19, 2013

Board Members present: Jody Macrina, Stacey Doan, Ron Plante, Sara Taylor, Greg Simpson, JoAnn Azzara, Jordan Price

Board Members absent: Debbie Nichols, Roopa Rajaramadoss, Mukesh Sharma, Zachary Stewart

Staff Member present: John Thomas

1. **Call to Order:** J. Macrina called the meeting to order at 6:35 p.m.
2. **Minutes of the August 20, 2013 Board of Directors meeting were read by Vice President S. Doan.**

J. Azzara noted that she was present for the August 20, 2013 Board meeting, contrary to what was presented in the Minutes as drafted. The Minutes will be revised accordingly.

S. Doan made a motion to accept the minutes as revised; J. Price seconded. The motion unanimously passed.

3. **Treasurer's Report:**

- The Treasurer's Report was tabled until the October Board meeting.

4. **President's Report:**

- J. Macrina stated that POA has exceeded the \$10,000 in donations required to submit a matching request to Bozzuto's.
- The bookkeeper will be at POA on Friday, September 20. J. Macrina stated that there are a few transition glitches that have been worked out.
- J. Macrina stated that POA has received a \$9,990 grant for TNR from Best Friends and a grant from the ASPCA. POA has also received a \$5,000 donation for TNR.
- POA has received 75 spay/neuter vouchers from the State of Connecticut.

5. **Strategic Planning Committee (SPC) Update – Jordan Price**

- J. Price distributed a proposal overview for strategic planning consulting services in which the SPC recommended Ampersand Consulting (Janna Pedersen). There was a discussion about the differences between the two firms that were considered and the cost associated with the consulting services. Ampersand Consulting's estimated fee is \$10,000. G. Simpson stated that he did not support an expenditure of that size for a consultant.

S. Taylor made a motion to engage Ampersand Consulting; S. Doan seconded. J. Macrina, S. Doan, S. Taylor, J. Price and J. Azzara voted in favor; G. Simpson opposed. Motion carried. (Note: R. Plante was not yet present at the meeting when the vote occurred.)

6. **Stacey Doan**

- S. Doan discussed the proposed Organizational Chart that had been distributed prior to the meeting. J. Azzara asked about the "Shift Leads" on the Chart and stated that that role does not exist in the Cat Shelter, but questioned whether it should.

- G. Simpson asked if the Board of Directors section of the Chart could be expanded to include all Board member roles and responsibilities. S. Doan agreed to create an expanded BOD Organizational Chart and will forward to members for review when complete.
- There was general agreement among the Board members at the meeting that the Chart should be posted on the POA website without names of the volunteers (only the roles will be shown on the Chart).

7. Director of Shelter Operations Monthly Report – John Thomas

- J. Thomas thanked the Board for granting his request for paid vacation at the August 2013 Board meeting.
- J. Thomas stated that the Petsmart Ambassador program is being enhanced, and dogs will be at Petsmart every other week starting in October.
- The \$5,000 TNR donation will be directed to New England Veterinary Center on Kennedy Road in Windsor.
- 25 of the spay/neuter vouchers are in use already.
- J. Thomas stated that a volunteer has connected POA with an available barn in South Windsor that can be used as a staging area while TNR is in progress.
- There was a discussion regarding the Volunteer Appreciation Event, which is scheduled on Saturday, September 21, 2013. The Cat Shelter will be open for adoptions from 9AM to 12 Noon that day, and then closed for the afternoon for the Volunteer Appreciation Event.

8. Volunteer Appreciation Event Update – S. Doan (for D. Nichols and R. Rajaramadoss)

- S. Doan received an update from D. Nichols regarding the planning process for the Volunteer Appreciation Event. Close to 100 volunteers have RSVP'd that they will attend.

9. New Business

- J. Macrina and Kerry Bartoletti will attend the United Spay Alliance retreat in Jacksonville, FL in October.
- The Hebron Fair was overall a success. Planning for the event next year will begin earlier.
- POA raised \$1,800 at the Rock to the Rescue Event in August.

10. Adjournment

- The meeting adjourned at 7:56 p.m.
- The next Board of Directors meeting is scheduled on October 15, 2013 at 6:30 p.m. at 144 Main Street, Unit E, East Hartford, Connecticut.

Submitted by: Sara Taylor, Secretary