



**Protectors of Animals, Inc.**  
Board Meeting – September 18, 2012

Board Members present: Denise Harned, Stacey Doan, Jody Macrina, Ron Plante, Jordan Price, Greg Simpson, Mark Pandolfo, Sara Taylor, JoAnn Azzara

Board Members not present: Linda Williams, Debbie Nichols

1. **President's Call to Order:** J. Macrina called the meeting to order at 6:38 p.m.
2. **Minutes of the August 21, 2012 Board of Directors meeting.**

**S. Doan made a motion to accept the minutes as written; J. Price seconded. The motion unanimously passed.**

3. **President's Report:**

- J. Macrina gave a status report regarding the dog that was brought to POA because she had ingested rat poison. The dog has been returned to the family.
- HOPE website is being updated and will highlight a pet every week.
- J. Macrina contacted HOPE's landlord regarding a Holiday Fair to be held December 8 in a vacant 1500 square foot space in the building where HOPE is located.
- HOPE has a new employee named Gina.
- Cathy DeMarco has asked for an unpaid leave of absence. There was a general discussion around what arrangement would work best.
- HOPE Transport Program is operating once per week; there is a possibility that it could go up to twice per week.
- There was a discussion regarding the potential merger between POA and HOPE. J. Macrina, S. Doan and S. Taylor discussed their meeting with Priya Morganstern from the Pro Bono Partnership in August. J. Macrina stated that HOPE's grant applications to foundations such as Petsmart would be stronger if it was made clear that the intention is to merge HOPE into POA. To that end, the following resolution was proposed:
  - **RESOLVED, that POA intends to merge with HOPE such that POA will be the surviving corporation, and such merger will be effectuated as soon as reasonably possible.**
  - **J. Azzara made a motion to adopt the foregoing resolution; D. Harned seconded. The motion passed with a majority of Board members voting in favor. J. Macrina abstained.**

- J. Macrina initiated a discussion regarding the proposed Conflict of Interest (“COI”) policy that was provided by the Pro Bono Partnership. POA has been encouraged to adopt a COI policy in part because the IRS Form 990 asks whether one has been adopted.
    - **S. Doan made a motion to adopt the proposed Conflict of Interest policy; J. Azzara seconded. The motion unanimously passed.**
  - J. Macrina delivered an update regarding the number of POA cats who have been boarded at the New England Veterinary Center on Kennedy Road in Windsor. As of the date of the Board meeting, there were 13 cats at the Center. The costs for boarding cats have been substantial. As a result of the discussion, a resolution was proposed to limit the number of cats being boarded.
    - **RESOLVED, that going forward, boarding of cats and/or kittens at New England Veterinary Center on Kennedy Road in Windsor, Connecticut will be limited to 10 cats and/or kittens. The goal of the Board is to not have any cats and/or kittens boarded at New England Veterinary Center who are not receiving medical care at the Center.**
    - **D. Harned made a motion to adopt the foregoing resolution; M. Pandolfo seconded. The motion unanimously passed.**
4. **Greg Simpson**
- G. Simpson delivered a volunteer update. There are about 6 openings on the Clean & Feed Team. All other teams are basically full, although there was some discussion that the Dog Team could use a few additional volunteers.
  - J. Macrina stated that any incident reports by volunteers need to go to her.
5. **Denise Harned**
- D. Harned met with a representative from Trupanion regarding the company’s pet insurance products. There was a lengthy discussion regarding suggesting pet insurance to adopters of senior cats at the Senior Cat Adoption Day events. The general consensus was that suggesting pet insurance was a good idea, but endorsing or promoting one product was not. Therefore, any discussions regarding pet insurance should include a mention of multiple pet insurance products.
6. **Jordan Price**
- J. Price stated that more research is necessary regarding endowment options because the banks that Elizabeth Abbe referred to in her presentation at the August 2012 Board meeting require a high minimum (i.e. \$20 million).
7. **Stacey Doan**
- S. Doan discussed the DRAFT Shelter Manager job description. She requested that Board members review it for the October 2012 Board meeting. The goal is to have the job posted by the end of 2012.
  - S. Doan reported that Standard Operating Procedures are nearly done.

**8. New Business**

- R. Plante discussed the Connecticut Historical Society's Furry Friends Pet Parade & Fair that is scheduled to take place on Sunday, October 14. The Glastonbury Apple Harvest Festival is also taking place that weekend, and POA will have a booth there.

**9. Adjournment**

- The meeting was adjourned by President J. Macrina at 8:42 p.m. The next Board of Directors meeting is scheduled on October 16, 2012 at 6:30 p.m. at 144 Main Street, Unit N, East Hartford, Connecticut.

Submitted by: Sara Taylor, Secretary