



Protectors of Animals, Inc.  
Board Meeting – February 16, 2016  
6:30 p.m. – 144 Main Street, Unit E  
East Hartford, CT

**Board Members Present:** Jody Macrina Stacey Doan, Zach Stewart, Ron Plante, Mukesh Sharma, Jordan Price, JoAnn Azzara, Jim Byrne

**Board Member Absent:** Beth Smith

**Staff Member Present:** Pam Knoecklein

1. **Call to Order:** The meeting was called to order at 6:40 p.m.
2. Pam Knoecklein updated the Board reporting that she is continues to learn more about the workings of the organization and procedures. She advised that she would like to help more on the medical side. Jody Macrina asked Pam to revisit the list of Board-approved veterinary hospitals/clinics to continue the goal of reducing costs. Pam stated that she has contacted various vets to discuss pricing.

A Board discussion ensued regarding past protocols and various procedures that should be put in place for the future.

3. **Consent Agenda:** Zach Stewart made a motion to accept minutes of the 1/19/16 Board meeting; Stacey Doan seconded. All approved.
4. **President's Report:** Jody Macrina stated that she has a much better handle on expenses.

Re: a litter of puppies that were too young to be spayed/neutered prior to adoption, a discussion was held regarding a Foster to Adopt Agreement vs. an Addendum to the Adoption Agreement. The Board felt agreed that an Addendum to the Adoption Agreement is a more prudent path to take. Jim Byrne will create a final Addendum by Thursday, 2/18/16, and will forward to the Board.

5. **Treasurer's Report:** Zach Stewart distributed the 2016 Budget to the Board.

Discussion ensued regarding bringing Kerry Bartoletti on Board POA as an employee as opposed to an Independent Contractor. Zach advised that he will speak with Beth Smith about the issue.

6. **PetPoint Challenges and New Direction:** Mukesh Sharma gave a presentation regarding the challenges with POA's new shelter software, PetPoint. A discussion ensued regarding termination of PetPoint. Stacey Doan made a motion to terminate PetPoint; JoAnn Azzara seconded the motion; all approved.

Discussion ensued to procure a new shelter software program through ASM. Ron Plante made a motion to authorize procurement; Jordan Price seconded the motion; all approved. Mukesh will move forward to procure the ASM software.

7. **Wealthfront, Inc:** Jordan Price gave a presentation regarding Wealthfront, Inc., an automated investment service. After further discussion, Jordan recommended that POA not take advantage of the service at this time. Jim Byrne suggested Allied Financial, and Zach Stewart stated that he will explore moving some money from POA accounts and will write a proposal.
8. **Architectural Firms for Low-cost Spay/Neuter Clinics:** Stacey Doan reported that she met with three architectural firms to produce plans for Town of East Hartford approval of the proposed Clinic. Stacey is waiting for one written proposal and would then like to forward Board members all three proposals for email approval of a recommended firm. She will email proposals to Board members by Friday, 2/19/16.
9. **Fundraising Raffle Update:** Stacey Doan updated the Board regarding the fundraiser and requested that Board members continue to sell books of tickets provided at the Board meeting in January.

There being no further business to discuss, the meeting was adjourned at 9:05 p.m. The next Board of Directors meeting will be March 15, 2016 at 6:30 p.m.

**Submitted by:** Stacey Doan, Vice President and Secretary