



Protectors of Animals, Inc.  
Board Meeting – December 16, 2014  
144 Main Street, Unit E  
East Hartford, CT

Board Members Present: Stacey Doan, Ron Plante, Jim Byrne, Jordan Price, Mukesh Sharma, Deborah Nichols, Zachary Stewart, Jody Macrina, JoAnn Azzara

Board Members Absent: Sara Taylor, Roopa Rajaramadoss

Staff Member present: John Thomas, Executive Director

**1. Call to Order:** The meeting was called to order at 6:35 p.m.

**2. Consent Agenda:**

- Minutes of the November 18, 2014 Board of Directors Meeting
- Treasurer's Report
- Executive Director's Report
- Grant Coordinator's Report

**S. Doan made a motion to accept the Consent Agenda; R. Plante seconded. The motion unanimously passed.**

**3. Development Committee update/presentation of Committee Charter – R. Plante**

- A first meeting was held to get the Committee on track and to put infrastructure in place.
- Two or three developmental professionals from other organizations will be asked to join the Committee.
- The Committee will meet on the second Tuesday of every month. R. Plant will serve as Chair of the Committee for now; however, he advised that the position of Committee Chair will most likely be rotated every few months.
- Discussions were held regarding reinstatement of the Membership Program. The Committee would like to get the Program started sooner rather than later.

**4. New Business:**

- M. Sharma asked whether the Development Sub-Committee was the same as the Fundraising Committee.

- J. Thomas offered that it is too early in the process to definitively answer that question. As the Committee continues to meet and discuss POA's needs going forward, the existing committee structure will be evaluated and all findings will be shared with the Board.
- J. Thomas reiterated that experienced development professionals will be asked to join the Committee.
- Z. Stewart advised that the budget for 2015 will be fairly consistent with last year's budget.
- J. Byrne suggested sending out an email reminder to donate to POA by year's end. M. Sharma and R. Plante will put together a donation reminder on POA's home page and will have posted on Facebook.
- M. Sharma suggested that the Board spend additional time talking about operations and infrastructure, which was brought up in the strategic planning meeting held at Goodwin College.
- M. Sharma asked that J. Thomas advise the Board if he is having difficulty with Board member operational roles vs. Board member governance roles.
- M. Sharma stated that he is looking for help with IT. A discussion was held about how to find interested volunteers to assist with positions at POA.

**5. Adjournment:**

- The meeting adjourned at 7:50 p.m.
- The next Board of Directors meeting is scheduled on January 20, 2015 at 6:30 p.m. at 144 Main Street, Unit E, East Hartford, CT

Submitted by: Stacey Doan, Vice President