



Protectors of Animals, Inc.
Board Meeting – January 15, 2013

Board Members present: Stacey Doan, Jody Macrina, Ron Plante, Sara Taylor, JoAnn Azzara, Linda Williams, Debbie Nichols, Jordan Price, Greg Simpson

Board Member not present: Denise Harned

1. **President's Call to Order:** J. Macrina called the meeting to order at 6:33 p.m.
2. **Minutes of the December 18, 2012 Board of Directors meeting.**

S. Doan made a motion to accept the minutes as written; L. Williams seconded. The motion unanimously passed.

3. **President's Report:**

a. **Director of Shelter Operations Update**

- J. Macrina reported that 8 candidates were interviewed by a panel of 5 Board members (J. Macrina, S. Doan, J. Azzara, R. Plante and S. Taylor). Two or three candidates will be called back to interview with the full Board at the February Board meeting. March 2013 is the target for the Director to start.

b. **POA Transport Van**

- J. Macrina reported that the arrangement with DAKIN for high volume spay/neuter is going well so far. R. Plante asked about the possibility of having a standing appointment at DAKIN for dog spay/neuter. Right now, DAKIN appointments are being scheduled on Thursdays. J. Macrina stated that she was going to contact POA's insurance agent regarding adding drivers to POA's auto insurance policy.

c. **Treasurer's Position**

- J. Macrina reported that Mark Pandolfo resigned as Treasurer. J. Price will serve as Interim Treasurer until a permanent replacement is identified.
- The TD Ameritrade account was opened, but not by December 31, 2012 as planned.

d. **Other Items**

- J. Macrina reported that, as of the date of the Board meeting, POA had raised \$18,330 for the fall/year-end fundraiser, which well exceeded the goal of \$15,000. Donations are continuing to come in.

4. **Jordan Price**

- J. Price stated that he believed that POA should recruit a volunteer Treasurer for the Board and hire someone to handle the bookkeeping duties. It will be difficult to find one person who can serve as a volunteer Treasurer and handle the bookkeeping duties. J. Macrina and J. Azzara agreed to ask their contacts about possible referrals for bookkeeping services. POA will also participate in the Leadership Greater Hartford Leaders on Board program and will seek a Treasurer through that organization.

5. **Stacey Doan**

- S. Doan addressed the need for an account for a POA Shelter Fund. J. Macrina stated that one of POA's savings accounts has close to \$100,000 in it. There was general agreement that this account would be used for the POA Shelter Fund; however, the funds in that account are not restricted. Therefore, those funds would be available should POA need them in an emergency. If POA receives donations in the future that are designated by the donors as being specifically for the Shelter Fund, however, those funds would be considered restricted.

6. **Greg Simpson**

- G. Simpson updated the Board on volunteer recruitment efforts. L. Williams has set up a number of Clean & Feed training sessions.

7. **Sara Taylor**

- S. Taylor stated that she has contacted an attorney and former colleague who is willing to begin collection efforts on a pro bono basis for the loans to the H.O.P.E. Spay/Neuter Clinic, Inc. if the loans are not repaid.

8. **Linda Williams**

- L. Williams stated that the March fundraiser is entitled "Fur Better & Fur Worse" and is an Italian comedy wedding theme. The event will take place on Saturday, March 16 at 7 p.m. at Mount Carmel Hall in East Hartford.

9. **New Business**

- J. Macrina discussed hiring Kerry Bartoletti as an independent contractor to serve as a grant writer/consultant to POA.
- **S. Taylor made a motion to offer an independent contractor position to Kerry Bartoletti under the following terms: \$18/hour for 20 hours/week; after the first \$50,000 in grant funds are received, compensation will increase to \$19/hour; after the second \$50,000 in grant funds are received, compensation will increase to \$20/hour; S. Doan seconded. The motion unanimously passed.**
- S. Taylor agreed to draft an Independent Contractor Agreement.
- S. Taylor stated that volunteers have been and will continue to ask questions about the Director of Shelter Operations position and Board members should respond to the questions. It was suggested that an email should go out to all volunteers with an update about POA.
- R. Plante stated that the Dog Team had agreed on Adoption Donation figures for dogs. The donation request for "Senior" dogs (whether a dog is a "Senior" dog will be determined by the Dog Team volunteers on a case-by-case basis) will be \$150.

The donation request for all other dogs will be \$250. For pairs that Dog Team volunteers have determined should be adopted together, the donation request would also be \$250.

- **S. Taylor made a motion to set the Adoption Donation request as \$150 for senior dogs, \$250 for all other dogs and \$250 for pairs who should be adopted together; S. Doan seconded. The motion unanimously passed.**

10. **Adjournment**

- The meeting adjourned at 8:20 p.m.
- The next Board of Directors meeting is scheduled on February 19, 2013 at 6:30 p.m. at 144 Main Street, Unit N, East Hartford, Connecticut.

Submitted by: Sara Taylor, Secretary