



PROTECTORS OF ANIMALS

Protectors of Animals, Inc.
Board Meeting – August 16, 2016
144 Main Street, Unit E
East Hartford, CT

Board Members Present: JoAnn Azzara, Jim Byrne, Stacey Doan, Zach Stewart, Ron Plante, Mukesh Sharma, Jordan Price

Board Members Absent: Jody Macrina, Beth Smith

Staff Member Present: Pam Knoecklein

1. Call to Order: The meeting was called to order at 6:35 pm
2. Consent Agenda:
 - a. Minutes of July 19, 2016 Board Meeting
 - R. Plante noted that 7/19/16 minutes were not provided in the meeting materials. S. Doan will provide on Wednesday in an email, and all agreed to review, comment and approve.
 - b. President's Report: None
 - c. Shelter Services Coordinator Report: Pam Knoecklein
 - d. Grant Coordinator's Report: Kerry Bartoletti
 - e. Items be b, c, and d of consent agenda approved. Motion by J. Price, seconded by J. Byrne. All in favor.
 - f. On 8/17.16 via email, Stacey Doan provided the minutes, and JoAnn Azzara, Jim Byrne, Zach Stewart, Ron Plante, Mukesh Sharma, and Jordan Price all approved via email.
3. Clinic Campaign Update: Provided by D. Pendagast (not present)
 - There were no questions regarding Donald's submission and status.
 - Donald sent out pledge cards. S. Doan collected another \$5,000 donation.
 - Status of board calls to donor prospects is mixed. Some are working on their calls; others have not progressed too far. Others awaiting direction from Donald as to which prospects they are calling.
 - S. Doan and R. Plante agreed to resend Donald's support materials and ask Donald to clarify roles and progress.

- S. Doan reported that work will begin on 9/1. In the meantime, and on a temporary basis, all supplies, event materials, financial records, etc. are being stored in Unit J.
- Relating back to clinic fundraising, P. Knoecklein noted that Aimee St. Arnaud has encouraged POA to apply for a grant from the Humane Alliance. She is also encouraging us to begin training with NSNRT as soon as possible, which would mean identifying and hiring staff as soon as possible. P. Knoecklein is already actively recruiting vet technicians now, and we need to hire a veterinarian ASAP. There will be four positions needed to complete the working model for the clinic: a single veterinarian, a vet tech, a vet asst., and a recovery tech.
- Z. Stewart inquired if the Weiderhold Foundation would permit us to accept a grant from another source, and it was agreed that there would be no conflict. S. Doan made a motion to allow P. Knoecklein to apply for Humane Alliance grant. J. Azzara seconded. All in favor.

4. Leadership Greater Hartford, Leaders on Board Program:

- S. Doan reported that their next meeting is Sept. 19, 2016, from 5:30-8:30pm. The POA board is still in need for a secretary (open position) and a treasurer, as eventual replacement for Z. Stewart. S. Doan cannot attend this meeting, and requested another board member for back-up. M. Sharma, J. Price, and Z. Stewart offered to possibly cover. S. Doan will provide them with the details, so a decision can be reached about who will attend.

5. New Business:

- Z. Stewart reported that he and the accounting firm are almost finished with POA's 990 for 2016. When complete, he will provide to Jody, Stacey, Pam, and Kerry for review, and then to the rest of the board for review.

6. Adjournment: The meeting adjourned at 7:30 p.m. (Motion: S. Doan, seconded by Z. Stewart, All in favor.)

Next Board Meeting: Sept. 20, 2016

Respectfully Submitted by: Ron Plante